



BAJK/HO/HRMD/EST/2020/08

January 1, 2020

M/s. Comforta Furniture & Fixture,
Liason Office 43-A-1, Street 12,
Safari Villas No. 1, Bahria Town,
Rawalpindi

Dear Sir

Purchase Order for Supply of Furniture Items

This is with reference to the tender submitted by you for captioned work. Based on these, we are pleased to award you "Supply of Furniture Items" work at total cost of Rs. 459,913/- with following specification, inclusive of taxes and duties applicable in AJK/Pakistan on all terms and conditions mentioned in Tender Documents:

Technical Specification for Furniture

S. N.	ITEM & SPECIFICATION	Qty.
1	Manager Table Size 5' X 3' X 2.5' (L x W x H) <ul style="list-style-type: none">- Top made of Thick laminated board with top of Formica pasted over ¼" thick Commercial Board- Formite edges lipped with matching wood- Table provided with three centrally lockable drawers- Complete finish.	01
2	Manager Revolving Chair <ul style="list-style-type: none">- Chair with High back Seat- Back padded with foam covered in heavy duty colour fabric.- Provided with Nylon fibre moulded arms- Based on revolving/reclining Nylon fibre based with casters.	01
3	Side Rack Size 3' X 2.5' X 1.5' (L x W x H) <ul style="list-style-type: none">- Matching design with Manager Table- Space for Computer System Unit & Key Board- Complete Finish	04
4	Officer Table Size 4' X 2.5' X 2.5' (L x W x H) <ul style="list-style-type: none">- Top made of Thick laminated board with top of Formica pasted over ¼" thick Commercial Board- Formite edges lipped with matching wood- Table provided with three centrally lockable drawers- Complete finish.	03
5	Officer Revolving Chair <ul style="list-style-type: none">- Chair with medium back Seat- Back padded with foam covered in heavy duty colour fabric.- Provided with Nylon fibre moulded arms- Based on revolving/reclining Nylon fibre based with casters.	04
6	Visitors Chairs <ul style="list-style-type: none">- Chair with medium back Seat- Back padded with foam covered in heavy duty colour fabric.- Provided with Nylon fibre moulded arms- Based on powder coated MS Pipe.	06
7	Guard Revolving Chair <ul style="list-style-type: none">- Chair with low back Seat- Back padded with foam covered in heavy duty colour fabric.- Provided with Nylon fibre moulded arms	01

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HUMAN RESOURCE MANAGEMENT DIVISION
ESTABLISHMENT SECTION
HEAD OFFICE MUZAFFARABAD

Based on revolving/reclining Nylon fibre based with casters		
8	Sofa One Seater (Without Arms) - Structure made of wood - Seat foam 4" thick & Back foam 2" thick - Rubber belts & coir layer brass spring in bottom covered with heavy duty fabric	06
9	Centre Table 4' X 2' X 1.5' Structure made of Wood with thick laminated board with matching formite edges, lipped with matching Wood Top with 12 mm Glass on top	02
10	Side Table 2' X 2' X 1.5' Structure made of Wood with thick laminated board with matching formite edges, lipped with matching Wood Top with 12 mm Glass	04
11	Complaint Box W 12" H 15" D 6" Formite Sheet	01
12	Notice Board 4' X 2' In beech wood frame in approved fabric and polish finish	01
13	Cheque Writing Table - Size 4' X 2' X 3' - With matching design	01
14	Logo of Bank (Single letter size 24" x 24") - Logo as per design - Made with wood - Installation at Bank Spot	02
15	Flower Pot Steel Standard Size 12" Diameter 16" Hight Made SS	03
16	Coat Hanger for Manager Made of solid wood (beech wood or equivalent)	01
17	Steel Sofa 2 Seated - Steel sofa chrome plated - Without cushion - Standard size	02
18	LED-HD TV Branded, Scree Size 32", Resolution 1366 x 768, Aspect Ratio 16:09, Picture Standard/Dynamic/Mild, Music MP3/WMA, JPEG/BMP/PNG, Video H-264/MPEG4	01
19	Water Dispenser Material Plastic, Compressor Cooling, Precise Temp Sensor Eco Safety, Combined with Fridge, Heating Power 420 W, Voltage : 220-240 V, Frequency : 50/60 Hz	01

Items supplied not in accordance with our description will be returned at your expense.
Please sign and return the duplicate of this Purchase order in acceptance of all terms and conditions.

Thanks & Regards,
Yours faithfully,


Manager Establishment

Accepted By

M/s. Comforta Furniture & Fixture